

Piedmont Friends Fellowship

Representative Body Meeting June 5, 2016 – 1:00 PM

Salem Creek Friends Meeting

Attending

John Hunter
Dylan Buffam
Laura Buffam
Marian Beane
Martin Doherty
Virginia Driscoll
Jeff Brown
John Cardarelli
Ted Edgerton
Melissa Meyer

Meeting

Durham
Durham
Durham
Charlotte
Charlotte
New Garden
Chapel Hill
Salem Creek
Wilkes County
Wilkes County

The meeting opened after a period of silent worship. Jeff Brown, Clerk, welcomed members of the PFF Representative Body and reviewed the agenda.

Minutes

Friends had no comments on the Minutes of the Representative Body Meeting on November 7, 2015.

Reports

1. Communications

- a. Friends reviewed the member meeting list and the days that each meeting meets for the purpose of business. This listing will be used to determine the best time/day for Piedmont Friends Fellowship to meet. It also helps visually to make the connections between PFF meetings and those that are also members of Piedmont Friends Yearly Meeting.
- b. Email: co-Treasurer Dylan Buffum proposed a Google.com listing each for the PFF Treasurer, the PFF Clerk, and the PFF Recording Clerks, so that information can be sent to whoever is holding the positions currently. Mail would go to the position rather than to the person. Friends approved.
- c. List-serv: contact David Montane to add a Friend to the list.
- d. PFF Directory: updates should be sent to David Montane with a copy sent to Jeff Brown.
- e. Other communications: any information that representatives need to know, or actions that are expected of representatives should be sent to representatives by the Clerk or Treasurer, along with a summary of the Representative Body minutes, with minutes attached.
- f. Website: the Clerk will consult with John Hunter about website maintenance.
- g. Website: Clerk Jeff Brown will stay in contact with John Hunter about the Website.

2. Piedmont Friends Yearly Meeting report to PFF Representative Body Meeting 6/5/2016.

PFYM Clerk Marian Beane reported on a number of items, concerns and questions that had arisen at the Annual Meeting of PFYM, as they relate to Piedmont Friends Fellowship.

Item 1. The date has been set for the joint meeting of PFYM Interim Meeting and PFF Representative Body for August 20th. Jeff Brown will contact the Raleigh Meeting PFF Representatives regarding the meeting site and lunch arrangements. It is thought that Raleigh Friends Meeting had indicated it could host us. PFF Representatives approved the date and time (9 a.m-2:30 p.m.).

Item 2. There are two issues related to the Annual PFF/PFYM weekend: 1) PFF needs to confirm the date and location for the 2017 Annual/Yearly Meeting. The PFF Clerk will do this. 2) It is important for PFF and PFYM to consider how the time should be allotted during the weekend. Friends agreed that the priorities for the weekend are the Piedmont Friends Yearly Meeting annual session and the sense of fellowship among Friends from all PFF meetings attending the Annual PFF meeting. The balance of these two priorities and the scheduling of time during the weekend to meet both concerns will be one of the matters to be taken up at the August PFF/PFYM joint session later this summer.

Items 3- 5. In the report were all related to financial questions/concerns. There is a concern within PFYM to develop an operating budget for future years, but currently PFYM is relying on financial and treasury support from Piedmont Friends Fellowship. PFYM has indicated it would like to begin working on a better understanding and estimate of its operating expenses. In August, there will be further discussion of the amount of financial support needed for PFYM to send representatives to other organizations and the cost of being an active participant in these organizations.

There was also a need to discuss at PFF Representative Body today (6/5/16) the financial support needed to send the PFF Clerk and the PFYM Assistant/Rising Clerk to the Clerking Workshop available through Pendle Hill later this year. Friends expressed an interest in funding these two Friends at a level that will provide them confidence that they can go ahead and register. Friend John Hunter expressed a need for a fuller discussion of PFF/PFYM support for travel, including setting specific guidelines and criteria for providing Friends travel funds and support for representatives to attend meetings. It was agreed that this item would be taken up for discussion in August.

In the meantime, Friends John Cardarelli and Marian Beane will work with Gary Hornsby and the Salem Creek Friends Meeting to determine financial support for Gary to go to the Clerking Workshop and Pendle Hill. And John Hunter will work with Jeff Brown and Chapel Hill Friends Meeting to determine how much financial report would be needed by Jeff to attend the Clerking Workshop. Jeff will also find out when the Clerking Workshop is to occur and what the costs are going to be for attending it.

Item 6. PFF/PFYM Website: Chandlee White (PFYM) and John Hunter (PFF) are actively seeking additional Friends to serve on the Website committee. John has agreed to make an appeal to PFF Meetings to identify Friends who might want to serve on the Website Committee.

Item 7. PFYM is continuing to gather information from Gwen Gosney about the Quaker Archives at Guilford College and to determine the costs for maintaining PFF/PFYM

records as part of the archives. Friends need more information about the Archives before determining an amount of financial support to be sent to Guilford College.

3. Nominating Committee

Virginia Driscoll reported that the Nominating Committee has not yet identified a Recording Clerk for Piedmont Friends Fellowship. Work on that will continue.

4. Friends General Conference

A list of those attending the upcoming FCG Gathering who have requested financial support was shared and Friends, with clarification of family requests versus individual requests.

5. Treasurer's Report

The Treasurers' report is attached to these minutes. Co-Treasurer Lauren Buffum reviewed the details of the report, clarified issues, and answered questions. She and Dylan Buffum plan to get information from the Quicken Books file in order to have a more complete report for the August meeting.

As always, donations by member Monthly Meetings and Worship Groups to PFF may be made at any time during the year. Donations are noted in quarterly reports by the PFF Treasurer. For questions about contributions, contact the PFF Co-Treasurers.

The Treasurer's Report was accepted with gratitude.

6. Planning for Fall Retreat

Friends began planning for the Fall Retreat to be held at Charlotte Friends Meeting on November 5, 2016. Following a review of recent retreat topics (attached) and discussion of ideas for themes, the Clerk agreed to lead exploration of the following ideas and topics for the Fall Retreat and the PFF Annual Retreat in the spring of 2017 include:

- Continue the recent practice of having young adult Friends lead the Fall Retreat program.

- Quaker House/GI Hotline—share the legacy and vision for the future in an interactive program, possibly involving people affected by the work of Quaker House.

- Environmental topic: Quaker Earthcare Witness, water quality in NC, right action.

- World Beyond War—War Is a Lie (David Swanson)

- Prison Ministry—experience of PFF members, possibly involving inmates and returned citizens.

- Elections and restorative community practices.

7. Planning for Annual Retreat

Friends did some preliminary planning related to responsibilities that meetings might take on for carrying out the Annual Meeting in the spring of 2017. A worksheet for the tasks with tentative responsibility indicated for some of the tasks is attached. Representatives are encouraged to identify a role for their respective meetings.

8. Strategy for Providing Monthly Meeting Mailing Lists to Friends General Conference

The PFF Clerk will remind Monthly Meeting Clerks about providing FGC with Monthly Meeting Mailing Lists, using John Hunter's earlier letter to Clerks regarding this matter.

9. Meeting Locations

Dates for Representative Body meetings were reviewed. Representatives from Wilkes County Friends Meeting indicated that the location for next June's meeting is tentative because of changes in meeting locations. More information will be available by the August meeting.

August 20, 2016	Raleigh Friends Meeting (tentative)
November 5, 2016	Charlotte Friends Meeting
January 15, 2017	Chapel Hill Friends Meeting
March 10-12, 2017	Carolina Friends School, Durham
June 4, 2017	Wilkes County Friends Meeting (tentative)

Appreciation and thanks were expressed to Salem Creek Friends Meeting for their warm welcome and hospitality and their provision of a delicious lunch.

After a brief period of silence, the meeting adjourned, to meet again on the 20th day of eighth month of 2016.

Virginia M. Driscoll
Acting Recording Clerk

Attachments:

Monthly Meeting Days by PFF Member Meeting

PFF Members	PFYM Members	Monthly Meeting
Boone		
Catawba Valley		First
Chapel Hill	Chapel Hill	Third
Charlotte	Charlotte	First
Davidson		
Durham		Second
Fancy Gap	Fancy Gap	First
Fayetteville		First
Friendship		Second
New Garden	New Garden	First
Raleigh	Raleigh	Third
Rockingham County		Second
Salem Creek	Salem Creek	Second
Spring		
Upstate Friends	Updstate Friends	
Wilkes County		
Winston-Salem		

PFYM Report to PFF Representative Body meeting on June 5, 2016

Prepared by Marian Beane, clerk PFYM

In preparation for the PFYM Interim Meeting on June 11th I lift up the following matters

1. PFF/YM Scheduled Joint Meeting on Saturday, August 20th at Raleigh Friends- PFYM Interim Meeting is open to this joint meeting opportunity proposed by the PFF representative body. PFYM Interim Meeting has been meeting from 9:00-2:30 (9-10 for fellowship; 10:00-2:30 for business with a break for lunch (everyone brings their own lunch) and concluding by 2:30

- a. Is PFF rep body able to adjust its meeting time so that PFF/YM representatives can travel together?
- b. Are there concerns that PFF rep body suggests we consider together or is it sufficient for the 'joint meeting to include travel, open and closing worship and fellowship during lunch?

2. PFF Spring Retreat & PFYM Annual Sessions- Interim Meeting will be doing a brief assessment of Annual Sessions on June 11th but the general sense is that holding sessions on Saturday afternoon worked well and provided opportunity for those not currently affiliated with PFYM to participate as visitors.

- a. has the location and time weekend date for the 2017 Spring Retreat been confirmed?
- b. Are there concerns or advices that PFYM should consider in preparing for the 2017 Annual Sessions?

3. Financial support for PFYM Usual (minor) Operating Expenses- at its January 2015 meeting PFF reps agreed to provide support for PFYM's usual (minor) operating expenses with the recognition that PFF and PFYM currently share budget resources. At its June 11th meeting PFYM IM expects to begin considering an annual operating budget and will report to PFF reps regarding this matter.

4. Financial support for PFYM representatives & expectations of representatives- PFYM is grateful for PFF's financial support of up to \$900 annually for its representative to AFSC, FCNL & FWCC. We are also inquiring from the said organizations about their resources to support YM representatives and under what circumstances. The clerk of PFYM Nominating Committee has indicated that its approach is in keeping with proposed expectations for representatives by finding people who are enthusiastic about the task, have had experience that equips them for the work, have been encouraged to spend some time in discernment before agreeing to have their names brought forward, and have been provided with information to assist them in the discernment process.

5. Financial support for PFF & PFYM Presiding Clerks - As way opens for the presiding clerks to attend a clerking workshop I would strongly encourage PFF to provide financial resources as needed and to consider this a worthy investment for the benefit of all.

6. PFF/YM joint website – Given that this is a joint effort I would anticipate the need and value of joint communication and envisioning together what the website might become into the future. Chandlee White, clerk of the PFYM Communications & Website committee is currently seeking additional members with particular attention to envisioning and managing the website.

7. Quaker Archives at Guilford College – from Gwen Gosney we have learned that they have some but not all PFF records. PFYM is establishing its own relationship and anticipate guidance on preparing yearly meeting records. Gwen has suggested that costs for maintaining PFF and PFYM is closer to \$200/annual rather than the \$100 that PFF approved in March. We understand that Gwen will be communicating with all PFF/YM meetings about archiving records and encouraging ongoing financial support for this service.

8. Other concerns? Are there other matters that PFF representative body would want to convey to the PFYM Interim Meeting scheduled for Saturday, June 11th at New Garden Friends? As a reminder PFYM IM meetings are open to all who are led to attend.

Piedmont Friends Fellowship - Treasurer's Report for June 5, 2016

Our balance as of today (6.5.2016) in both accounts is \$19,709.99.

The PNC checking account has \$8,436.31.

The Self-Help savings account has \$11,277.98.

Transactions between the date of the last report (January 2016) and today include:

Money received includes a \$300 deposit from New Garden FM and \$25 in interest (Self-Help account)

Money spent on The Spring Retreat includes:

\$200 withdrawal - donation to Carolina Friends

\$1,635.47 spent on food for the Spring Retreat

\$1,121 spent on Housing for Spring Retreat

\$100 donation Max Carter/Quaker books

\$2,056.47 -- Total spent on Spring Retreat

Other money spent is detailed on the attached spreadsheet.

Pending transactions within the next week include the following:

Deposits totalling \$610.00. These are deposits from meetings Raleigh FM, Salem Creek FM, and Chapel Hill FM semi-annual dues.

Withdrawal of monies to fund the following FGC participants. (\$150 each individual, \$200 families)

Worksheet for Planning the Spring Retreat, March 2017

PFF Spring Retreat		
Task	Lead responsibility	Next steps
Registration	Salem Creek	
		Registration form
		Excel sheet with names and info.
		Sign-in sheets
		Permission forms
		Print kitchen sign-up sheets
		Coordinate lodging
		Submit proceeds to Treasurer
Hotel Lodging	Chapel Hill	
		Arrange for prepaid rooms
Home hospitality	Durham/Chapel Hill	
		Distribute form for hosts to sign up
		Collect forms and share with registration
Facility Coordination	Durham	
		Coordinate with Carolina Friends School
Publicity		
		Prepare email list of past participants
		Create initial flyer minus schedule details
		Create registration form
		Distribute and post on website
		Finalize the schedule
		Finalize printable program/schedule
		Distribute and post on website
Meals	Charlotte	
		Plan menus for Saturday and Sunday
		Coordinate with registration
		Purchase and transport food
		Prepare meals
High School Youth Program		
Middle School Youth Program		
Elementary School Program		
Pre-school		
Infant care		

Adult Program		
		Coordinate with presenter
Exhibits/Short presentations		
		Coordinate with presenters
Evening events		
	Salem Creek	Friday
		Saturday
PFYM	Representatives	
		Coordinate program with PFYM