

Piedmont Friends Fellowship

**Representative Body Meeting  
January 17, 2016 – 1:00 PM**

Davidson Friends Meeting

Attending

John Hunter  
Linda Hunter  
John Cardarelli  
Martin Doherty  
Anne Van Newkirk  
Jan Blodgett  
Robert Cooper  
Kat Rice  
George Bruns  
Ted Edgerton  
Melissa Meyer  
David Montane  
Victoria Welborn  
Karen McKinnon  
Jeff Brown

Meeting

Durham  
Durham  
Salem Creek  
Charlotte  
Charlotte  
Davidson  
Fayetteville  
New Garden  
New Garden  
Wilkes County  
Wilkes County  
Statesville  
Greenville  
Hillsborough Worship Group  
Chapel Hill

The meeting opened after a period of silent worship. John Hunter, Clerk, welcomed members of the PFF Representative Body.

1. Minutes

Friends had no comments on the Minutes of the Representative Body Meeting on November 7, 2015.

**Reports**

2. Updating PFF Directory and Listserv Management

David Montane now serves as Listserv manager for the PFF listserv. He has updated the listserv to be consistent with the PFF Directory, recently updated by Bob Cooper. He created a new list for PFF Clerks (clerks of member meetings) in addition to the listserv for PFF Representatives. Member meetings will review the list to be sure it includes all PFF Representatives. Changes in the listserv may be initiated by old and new PFF Representatives and by meeting clerks.

3. Treasurer's Report

Bob Cooper, Treasurer, submitted a report on financial activities from November 1, 2015 through December 31, 2015. The current total cash balance is \$17,080. PFF has received \$651 since its last meeting and has spent \$564. Money received included \$200 in donations from Raleigh, \$443 from the Fall Retreat and \$9 in interest. We spent \$152 for food and \$60 for babysitting for the Fall Retreat and donated \$300 to the NC Immigrant Rights Program and

\$50 to Winston Salem Friends. There were also \$2 in Bank Service charges. Bob Cooper also submitted an Annual Financial Report (attached) to be presented at the annual Business Meeting.

#### 4. Review of assumptions regarding shared support of PFF and PFYM

John Hunter explained the approach in a PFYM document that states the relationship between PFF and PFYM. Concerning budget matters, the document recognizes that PFF and PFYM currently share budget resources in the first few years of PFYM. Minor expenses by PFYM will be met by PFF through its budget.

#### 5. Staggered terms for FGC Representatives

PFF has three representatives to FGC, two of whom have concurrent terms. The Nominating Committee is comfortable with concurrent terms for now, with attention to setting staggered terms before 2017.

#### 6. Joint Children's and Youth Programs

There continues to be interest in regional youth activities as explored by PFF and NC Yearly Meeting Conservative. Andrew Wright of Durham Friends Meeting has stepped back from efforts to develop a program. PFF seeks a Friend, younger or older, with a leading to develop a program. This would be an item of interest for the PFF Annual Meeting.

### **Discussion / Decision**

#### 7. Nominating Committee

Karen McKinnon and Virginia Driscoll are current members of the Nominating Committee. PFF continues to look for a third member. A three-year term is recommended. Representatives are invited to suggest names to PFF for the Nominating Committee, especially young adults. The committee nominates PFF clerk, assistant clerk, recording clerk, treasurer, and FGC representatives.

#### 8. Program Planning / Scheduling / Task Planning for Annual Meeting

PFF Representatives reviewed and assigned tasks for the Annual Meeting. The updated task list is attached.

As an overview, the Annual Meeting convenes Friday evening March 11 with a fellowship program. PFYM will hold its meetings during the weekend while participating in fellowship as a combined organization with PFF. The location will be Carolina Friends School in Durham. Lodging will include home hospitality, motel, and camping. The adult program will be presented by Max Carter on March 12, with a theme to be determined. PFYM plans to meet at 3:00 on Saturday and again after supper. Saturday evening will feature fellowship activities.

9. Meeting locations and times for upcoming meetings.

Friends reviewed the following dates, subject to coordination with PFYM on certain Saturdays. Representatives will consider hosting a meeting on one of these dates.

Fri-Sun, March 11-13, 2016	Carolina Friends School, Durham
Sunday, June 5, 2016	Salem Creek, Winston-Salem
Saturday, August 20, 2016	Raleigh (tentative)
Saturday, November 5, 2016	Charlotte (tentative)
Sunday, January 15, 2017	To be determined
Fri-Sun, March 10-12, 2017	Carolina Friends School, Durham
Sunday, June 4, 2017	Wilkes County

**Announcements and Other Business**

10. Other Business

Friends expressed appreciation to Davidson Friends Meeting for hosting the meeting today and to Jan Blodgett and Davidson Friends Meeting for providing a fine lunch.

11. Announcements

David Montane is forming a meet-up group in Iredell County for Friends in that area.

Karen McKinnon announced that the Hillsborough Worship Group received a grant from Orange County for a public event on Quaker history in Hillsborough on March 6 at 1:30 in the Public Library.

12. Closing Worship

The meeting closed with silent worship.

Jeff Brown  
Recording Clerk

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Attachments:

1. Financial Report 2015

Piedmont Friends Fellowship's Year End Financial Report for 2015

PNC Bank	\$	10,194.35
Self Help Credit Union	\$	<u>8,207.15</u>
Total Cash at 12/31/2014	\$	<u><u>18,401.50</u></u>
Membership donations:		
Chapel Hill Meeting	\$	300.00
Charlotte Meeting	\$	900.00
Davidson Meeting	\$	200.00
Durham Meeting	\$	1,100.00
Fancy Gap Meeting	\$	300.00
Fayetteville Meeting	\$	100.00
Friendship Meeting	\$	200.00
New Garden Meeting	\$	600.00
Raleigh Meeting	\$	600.00
Rockingham County Meeting	\$	100.00
Salem Creek Meeting	\$	100.00
Upstate Worship Group	\$	60.00
Wikes County Meeting	\$	<u>100.00</u>
Total Membership Donations	\$	4,660.00
Retreats and Workshops:		
Spring Retreat:		
Income:		
Attender's Fees	\$	3,706.00
Food and other donations	\$	<u>20.00</u>
Total Income for the Spring Retreat	\$	3,726.00
Expenses:		
Housing Costs	\$	1,821.80
Food	\$	1,282.29
Children's Program	\$	361.12
Adult Program	\$	218.00
Cooking Labor	\$	200.00
Supplies	\$	45.21
A donation to New Garden Meeting	\$	<u>300.00</u>
Total Expenses for the Spring Retreat	\$	4,228.42
Net Income or (Loss) for the Spring Retreat:	\$	<u><u>(502.42)</u></u>
Fall Retreat or Workshop:		
Income:		
	\$	443.00
Expenses:		
Food	\$	152.35
Babysitting	\$	60.00
Donation:NC Immigrant Rights Program	\$	300.00

A donation to Winston Salem Friends	\$	<u>50.00</u>
Total Expenses:Fall Retreat	\$	562.35
Net Income or (Loss) for the Fall Retreat or Workshop:	\$	<u>(119.35)</u>
Interest Income:	\$	<u>45.35</u>
General Expenses:		
Financial Assistance to the FGC Gathering	\$	4,550.00
Annual Donations:		
FCG	\$	200.00
Quaker House	\$	400.00
Travel Expenses for FGC Representatives:	\$	200.00
Bank Service Charges	\$	24.00
Office Supplies	\$	<u>31.40</u>
Total General Expenses	\$	5,405.40
Total Income:	\$	8,874.35
Total Expenses:	\$	<u>10,196.17</u>
Net Income or (Loss) for the year	\$	<u>(1,324.50)</u>
PNC Bank	\$	5,827.18
Self Help Credit Union	\$	<u>11,252.50</u>
Total Cash at 12/31/2015	\$	<u><u>17,079.68</u></u>

## 2. Task List for the Spring Retreat

Note: The Spring Retreat requires many tasks. In the table, the first column is the major task, the second column is the Friends Meeting or Worship Group that will take responsibility, the third column lists next steps (to be expanded with detail as needed), the fourth column is the Friend serving as contact, and the final column is reserved for status notes. The yellow shading highlights the responsible PFF member meetings.

<b>PFF Spring Retreat Carolina Friends School March 11-13</b>			
<b>Task</b>	<b>Lead responsibility</b>	<b>Next steps</b>	<b>Contact</b>
Registration	Chapel Hill		Jeff Brown
		Registration form	
		Excel sheet with names and info.	
		Sign-in sheets	
		Permission forms	
		Print kitchen sign-up sheets	
		Coordinate lodging	
		Submit proceeds to Treasurer	
Hotel Lodging	Chapel Hill		
		Arrange for prepaid rooms	Jeff Brown
Home hospitality	Chapel Hill	Distribute form for hosts to sign up	Jeff Brown
		Collect forms and share with registration	
Facility Coordination	Durham		
		Coordinate with Carolina Friends School	Karen McKinnon
Publicity	Durham		
		Prepare email list of past participants	Jeff Brown
		Create initial flyer minus schedule details	John Hunter
		Create registration form	JH
		Distribute and post on website	JH
		Finalize the schedule	JH

		Finalize printable program/schedule	JH
		Distribute and post on website	JH

<b>Task</b>	<b>Lead responsibility</b>	<b>Next steps</b>	<b>Contact</b>
Meals	Charlotte / Durham		
		Plan menus for Saturday and Sunday	Anne Van Newkirk
		Coordinate with registration	
		Purchase and transport food	
		Prepare meals	
High School Youth Program	Durham/New Garden		John Hunter and Kat Rice and George Bruns
Middle School Youth Program	Durham/New Garden		John Hunter and Kat Rice
Elementary School Program	Charlotte/Salem Creek		Anne Van Newkirk and John Cardarelli
Pre-school	Durham		John Hunter
Infant care	Durham		John Hunter
Adult Program	Durham		
		Coordinate with Max Carter; specify theme	John Hunter

<b>Task</b>	<b>Lead responsibility</b>	<b>Next steps</b>	<b>Contact</b>
Exhibits/Short presentations	Durham	Coordinate with presenters: Quaker Lake, AFSC, etc.	John Hunter
Evening events			
	Salem Creek/New Garden/Durham	Friday - potluck; activity after supper to be determined in coordination with youth	John Cardarelli
	Durham	Saturday - concert by Peter Blood and Annie Patterson	John Hunter
PFYM	Representatives	Coordinate program with PFYM	
Bookstore	Wilkes County	Contact FGC	Ted Edgerton and Melissa Meyer