

**Piedmont Friends Yearly Meeting and PFF Formation Committee Minutes
13 December 2014 at Salem Creek Meeting**

PFYM monthly meeting and worship group representatives in attendance:

Marian Beane*	Charlotte Friends
Julie Stafford**	Charlotte Friends
Ken Bradstock	Fancy Gap Friends
Tony Lowe	Fancy Gap Friends
Marshall Eddleman	Fancy Gap Friends
Dorothy Mason	New Garden Friends
Al Carwile	New Garden Friends
Martin King	Raleigh Friends
John Cardarelli	Salem Creek Friends
Christina Connell	Salem Creek Friends
Gary Hornsby	Salem Creek Friends
*Clerk	** acting interim Recording Clerk

Others in attendance:

Naveed Moeed	Chapel Hill Friends
John Hunter	Durham Friends

Clerk Marian Beane welcomed Friends. After a period of worship we had a time of sharing of our personal and spiritual journeys. Marian conveyed the regrets of those members unable to attend today.

We welcomed Al Carwile as a newly appointed representative from New Garden Meeting. Dorothy Mason and Debbie Parvin continue to serve as interim representatives from New Garden.

Minutes from the October 4, 2014 meeting were approved with several minor corrections, and will be sent in corrected form to members and for publication on the PFF website.

Review of major tasks to be completed in preparation for the March 2015 annual sessions

Friends considered the suggested list of tasks developed by John Hunter and sent with the advance agenda. Friends agreed on this list as forming our agenda for today's and our two remaining meetings prior to the March sessions. Friends were easy with the plan to form working sub-groups to accomplish this work where feasible. Agenda tasks accepted were

- 1) Formally agree to accept the Vision and Core Elements as Piedmont Friends Yearly Meeting's guiding principles
- 2) Form a nominating committee to prepare a slate of officers for the March annual sessions
- 3) Appoint a committee to draft a basic document consistent with the Vision and Core Elements which will serve as the beginning of a structures and procedures manual
- 4) Discuss and agree on an agenda for the March 2015 annual sessions of PFYM

Action on Vision and Core Elements document

Piedmont Friends Yearly Meeting Representative Body approved acceptance of the Vision and Core Elements (as revised 7/20/14, attached) as the guiding principles for the work of representative body during this interim time, and for recommendation to the annual sessions in March.

Working Group for Basic Structure and Procedures Document

After discussion Friends agreed to appoint a working group to draft a basic document that will

- 1) define PFYM initial officers
- 2) detail terms of office
- 3) list authority and responsibilities for those offices, and
- 4) describe the capacity of the yearly meeting to develop committees between annual sessions as needed to accomplish work

Mindful of our desire to keep the structure simple and let it grow as need and discernment emerges, representative body asked the working group to detail the offices of Presiding Clerk, Assistant Clerk, Recording Clerk, and Treasurer. These offices might encompass roles which will later be accomplished by committees. Regarding the Treasurer position, as we do not anticipate recommending askings in the initial annual sessions, this may be a position of minimal responsibility at first.

Those serving on the working group are Christina Connell, clerk, Julie Stafford, Gary Hornsby, and Naveed Moeed. This group is asked to bring an interim report to the January meeting.

Representatives agreed that we will take up the Nominating Committee task after considering the report from the working group. The agenda-building task will also be taken up at a later meeting.

Report on Chapel Hill Friends Meeting's process of discernment on whether to affiliate with PFYM

Naveed Moeed reported on the process of discernment Chapel Hill Friends Meeting has undertaken. He emphasized that, regardless of the decision made regarding yearly meeting affiliation, Chapel Hill Friends remain committed to their membership in Piedmont Friends Fellowship.

Representatives responded with messages of gratitude and support to Chapel Hill in their discernment, and appreciation for the presence and faithfulness of Naveed Moeed and Jeff Brown.

PFF Representative Body Report

John Hunter reports that consideration continues on future coordinated scheduling of PFF and PFYM representative body meetings. Friends acknowledged that, while Saturday morning and afternoon meetings might best meet the needs, it would be sad to lose the first day visitations that Sunday meetings facilitated.

John also reported that the PFF website has been reconfigured to provide distinct paths to information about PFF and information about PFYM. The committee expressed appreciation to John, Ken Bradstock, and Cathy Staley for this change.

PFYM/PFF Organizational relationships document

Friends considered this document and noted the areas that continue to cause some confusion: the naming of PFF and PFYM, some aspects of the relationship between PFF and PFYM, and the PFF-PFYM relationship with FGC. John Hunter agreed to draft new wording to provide more clarity, and to send out the draft prior to our January meeting.

Confirmation of future meeting dates and locations

Representatives confirmed the proposed next meeting dates of January 17 and February 28.

The January 17 meeting will be at New Garden Friends, with refreshments and fellowship beginning at 9:30, worship and consideration of business from 10:00 – 2:00 with a break for a brown bag lunch.

The February 28 meeting will conform to a similar time frame; location TBD.

Appreciation for Salem Creek Friends

Friends are grateful to Salem Creek Friends for their warm fellowship and hospitality today. We appreciated the great bagels and quiet, comfortable place to meet.

Meeting closed with a period of worship.